

# Lockout procedure

01 - SAGUENAY

**TK-001**  
SIMULATOR AIR TANK

1 - Complete lockout

**Location:** RIGHT SIDE OF THE SIMULATORApproved by **Etienne Morin****Approved - 2024-03-19**

Reason for work:

Work order #:


Box #:

Series #:

Seal #:

	Date, hour	Name	Employee # / Signature
Locked by:			
Wittness :			
Unlocked by:			

**Required lockout devices** 3 Padlocks  1 Valve lock 2½"**Shutdown**

N°	Device	Location	Energy	Position	Material	Done	Verif
1	NOTIFY assigned employees that the equipment/machine will be locked.						
2	 SW-001 Compressor control CO-001 switch	Left side of the simulator	12 Volts DC	OFF			
	MAKE SURE the light on the switch is off.						

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1 / 4

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## Isolation

N°	Device	Location	Energy	Position	Material	Done	Verif
3	 MV-001 Tank TK-001 outlet valve	Right side of the simulator	Com-pressed air	CLOSED	 1 Padlock		
	CHECK valve position.						
4	 MV-003 Tank TK-001 bypass valve	Right side of the simulator	Com-pressed air	CLOSED			
	CHECK valve position.						
5	 MV-002 Tank TK-001 supply valve	Right side of the simulator	Com-pressed air	OPEN			
	CHECK valve position.						
6	 MV-004 Air system drain valve	Right side of the simulator	Com-pressed air	OPEN			
	CHECK valve position.						
7	 PG-001 Air system pressure indicator	Right side of the simulator	Com-pressed air				
	MAKE SURE the pressure gauge reads ZERO (0 psi)						
8	 MV-002 Tank TK-001 supply valve	Right side of the simulator	Com-pressed air	CLOSED	 1 Padlock		
	CHECK valve position.						
9	 MV-004 Air system drain valve	Right side of the simulator	Com-pressed air	CLOSED			
	CHECK valve position.						

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## Isolation

N°	Device	Location	Energy	Position	Material	Done	Verif
10	 MV-003 Tank TK-001 bypass valve  CHECK valve position.	Right side of the simulator	Com-pressed air	OPEN	 1 Padlock  1 Valve lock 2½"		
11	 SW-001 Compressor control CO-001 switch	Left side of the simulator	12 Volts DC	ON			

## Return to service

N°	Device	Location	Energy	Position	Material	Done
12	CHECK the equipment and work area to ensure that only authorized personnel remain on site and that all personnel have left the hazardous area, that tools and non-essential items have been removed, and that safety devices are in place.					
13	 MV-002 Tank TK-001 supply valve  CHECK valve position.	Right side of the simulator	Com-pressed air	OPEN		
14	 MV-001 Tank TK-001 outlet valve  CHECK valve position.	Right side of the simulator	Com-pressed air	OPEN		
15	 MV-003 Tank TK-001 bypass valve  CHECK valve position.	Right side of the simulator	Com-pressed air	CLOSED		
16	NOTIFY all personnel who may be affected by restarting the equipment that the lockout mechanisms have been removed and that the equipment is ready for use.					

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Minor deficiency (must be reported to the supervisor):

- ☐ Spelling mistake (encircle fault)
- ☐ Instructions order to review (indicate the numbers in correct order)
- ☐ Wrong information for instruction (encircle and give details)
- ☐ Wrong information in the header of the page (encircle and give details)
- ☐ Missing identification (encircle the device)

Major deficiency (must be approved by the supervisor before the work):

- ☐ Faulty isolation device (encircle the number and give details)
- ☐ The padlock and/or mechanism can be accidentally removed (encircle and give details)
- ☐ Missing instruction (indicate where to insert the instruction and give details)
- ☐ Wrong device number (encircle and give details)
- ☐ Other: \_\_\_\_\_

Details: \_\_\_\_\_  
\_\_\_\_\_Authorized main  
person:\_\_\_\_\_  
Date, hour\_\_\_\_\_  
Name\_\_\_\_\_  
Employee # / Signature

ALL MAJOR DEFICIENCY MUST BE APPROVED BY THE SUPERVISOR BEFORE STARTING THE WORK

Supervisor:

\_\_\_\_\_  
Date, hour\_\_\_\_\_  
Name\_\_\_\_\_  
Employee # / SignaturePrinted by: Etienne Morin  
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4 / 4